

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES AND PUBLIC HEARING
WEDNESDAY, SEPTEMBER 8, 2010

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: MARK H. GRABOW, SUPERVISOR
MICHAEL D. KOEHS, CLERK
KAREN GOODHUE, TREASURER
DINO F. BUCCI, JR, TRUSTEE
JANET DUNN, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Lawrence Dloski, Legal Counsel
Jerome Schmeiser, Planning Consultant
James VanTiflin, Engineering Consultant
(Additional attendance on file at the Clerk's Office)

Supervisor GRABOW called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk KOEHS called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. The agenda was reviewed and item 14 was tabled to September 22, 2010, item 15 was moved to the Consent agenda, and items 21 and 22 were added.

MOTION by DUNN seconded by BUCCI to approve the agenda as amended.

MOTION carried.

APPROVAL OF THE BILLS

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

MOTION by NEVERS seconded by KRZEMINSKI to approve both bill runs as presented.

MOTION carried.

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APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on August 25, 2010 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by KOEHS seconded by DUNN to approve the minutes of the meeting of August 25, 2010 as presented.

MOTION carried.

5. **Consent Agenda Items:**

A. Clerk's Department:

1. Release of Monuments and Irons Bond; Fieldstone Estates Subdivision 1; Section 21.
2. Release of Monuments and Irons Bond; Fieldstone Estates Subdivision 2; Section 21.
3. Release of the Site Plan Bond; Advanced Auto Parts; WXZ development, Petitioner; Section 31.
4. Special Events Bond Release; Leo's Coney Island; Section 33.
5. Release of Site Improvement Bond and Utilities Bond; Portofino Villas Subdivision; Portofino Villas, Petitioner; Section 15.

B. Water/Sewer Department:

1. Request to Pay SLC Inc. for Meters, Flanges & Tail Ends.
2. Request to Pay for the Renewal of the 2011 Storm Water Educational Services.
3. Request to Pay Lakeview Contracting Inc.; Sewer Repair, Patnick.
4. Request to Pay Northern Concrete Pipe Inc. for adjustment rings & rubber o-ring seals.
5. Request Approval to Pay Vascho Lawn Care for Weed Cutting.

C. Human Resources:

1. Request for Leave of Absence-Fire Dept.

D. Building Department:

1. Request to Attend Building Inspectors Meeting.
2. Request to Attend Plumbing/Mechanical Inspectors Meeting.
3. Request to Attend Plumbing/Mechanical Inspectors Fall Conference.

E. Department Monthly Reports:

1. Building Department
2. Fire Department
3. Macomb County Sheriff's Department
4. Parks and Recreation Department
5. Water/Sewer Department

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F. Fire Department

1. Request to Solicit Quotes for Multi-Gas Detector.

Supervisor GRABOW reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

MOTION by KRZEMINSKI seconded by BUCCI to approve the Consent Agenda as earlier amended.

MOTION carried.

6. **Public Comments, Agenda Items Only**

A representative from Kristel Cleaning spoke regarding the awarding of the bid for maintenance of the Parks and Recreation Center.

PUBLIC HEARING

7. Request for a Land Division/Combination; Lot Numbers 7, 8, 9 and 10, Pine Valley Subdivision; Permanent Parcels 08-04-112-012, 08-04-112-011, 08-04-112-010 and 08-04-112-009.

Ms. Phyllis Sharbo, Assessor, reviewed this matter and stated that everything was in order and she also stated the conditions for approval.

Mr. Donald Hinckfoot, the petitioner, was present to answer any questions the Board might have.

MOTION by BUCCI seconded by GOODHUE to approve the Land Division/Combination for Lot Numbers 7, 8, 9 and 10 of the Pine Valley Subdivision, being Permanent Parcels 08-04-112-012, 08-04-112-011, 08-04-112-010 and 08-04-112-009 as conditioned by the Township Assessor.

MOTION carried.

OLD BUSINESS

8. Award of Bid for Sale of Huntcliff Village. (Tabled from August 11, 2010)

Supervisor GRABOW reviewed this matter and stated his recommendation that the minimum bid be set at sixty five thousand dollars (\$65,000.00).

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It was also suggested by the Board that the property be cleaned up, the Condominium Association fees be paid and the taxes be paid also.

MOTION by BUCCI seconded by KOEHS to set the minimum bid price for the Condominium Unit at Huntcliff Village at sixty five thousand dollars (\$65,000.00) and that the property be cleaned up and all Condominium Association fees accrued since the Township took ownership be paid and the current taxes be paid as well.

MOTION carried.

MOTION by KRZEMINSKI seconded by KOEHS to authorize the initiation of the bid process once the above matters have been completed.

MOTION carried.

9. Request to Approve the Veterans Memorial Agreement; Macomb Township Community Foundation.

Clerk KOEHS reviewed this matter and stated that the agreement was now ready for consideration. He further stated his recommendation for approval.

MOTION by KOEHS seconded by KRZEMINSKI to approve the Veterans Memorial Agreement between the Township of Macomb and the Macomb Township Community Foundation and authorize the Supervisor to sign it.

MOTION carried.

10. Request to Award Custodial Services Bid; Parks and Recreation Center.

Mr. Lawrence Dloski, Township Attorney, reviewed this matter and stated that in his professional opinion the township was precluded from awarding the bid for this service to Kristel Cleaning because the bid they submitted did not comply with the requirements for bidding.

MOTION by BUCCI seconded by KOEHS to award the bid for Custodial Services for the Parks and Recreation Center to ABM in the amount of three thousand two hundred twelve dollars (\$3,212.00) per month for a period of three (3) years.

MOTION carried.

NEW BUSINESS

11. Request for an Amendment to a Consent Judgment; Park Lane Plaza.

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Mr. Jerome Schmeiser, Planning Consultant, reviewed this matter and stated his recommendation for denial.

Mr. Robert Kirk, representing the petitioner, was present and stated the reasons for this request and was also available to answer any questions the Board might have.

MOTION by BUCCI seconded by KRZEMINSKI to approve the amendment to the Consent Judgment as proposed.

MOTION carried.

12. Request to Adopt a Resolution in Support of Domestic Violence Awareness Month.

Clerk KOEHS reviewed this matter and stated the EMILY Fund, a non-profit organization advocating for victims of domestic violence, has requested that the Board consider the adoption of a proclamation to recognize October as 'Domestic Violence Awareness Month'.

MOTION by KOEHS seconded by KRZEMINSKI to adopt the following proclamation:

PROCLAMATION OF THE BOARD OF TRUSTEES

At a regularly scheduled meeting of the Macomb Township Board of Trustees called to order by Supervisor GRABOW at 7:00 p.m. on Wednesday, September 8, 2010, the following proclamation was offered by Clerk KOEHS and supported by Trustee KRZEMINSKI:

WHEREAS, domestic violence is a serious crime that affects people of all ages, races, gender and income levels; and

WHEREAS; domestic violence is widespread and affects over four million Americans each year; and

WHEREAS; one in three Americans have witnessed an incident of domestic violence; and

WHEREAS; children that grow up in violent homes are believed to be abused and neglected at a higher rate than the national average; and

WHEREAS; domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism and non-productivity; and

WHEREAS; only a coordinated community effort will put a stop to this heinous crime; and

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WHEREAS; Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to the victims;

NOW THEREFORE, the Macomb Township Board of Trustees does hereby proclaim the month of October as DOMESTIC VIOLENCE AWARENESS MONTH and urge all of our citizens to work together to eliminate domestic violence from our community.

MOTION carried, proclamation approved.

13. Request to Approve Payment of Invoice for Emergency Siren Maintenance and Repairs; West Shore Services.

Supervisor GRABOW reviewed this matter and stated that this is needed maintenance on our Emergency Siren System and he further stated his recommendation for approval.

MOTION by DUNN seconded by NEVERS to approve the payment of the invoice from West Shore Services in the amount of one thousand three hundred forty dollars ten cents (\$1,340.10).

MOTION carried.

PARKS AND RECREATION

14. Request Approval to solicit Quotes for the Printing and Typesetting of the R.E.A.C.H. catalog.

(Tabled to September 22, 2010)

FIRE DEPARTMENT

15. Request to Solicit Quotes for Multi-Gas Detector.

Moved to the Consent Agenda

Public Comments, Non-Agenda Items Only - (3 minute time limit)

None.

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BOARD COMMENTS

16. Supervisor Comments

- a. DTE Energy Manager Presentation.

MOTION by KOEHS seconded by BUCCI to table this matter to the meeting of September 22, 2010 as the presenter scheduled to make this presentation has been unavoidably detained.

MOTION carried.

- b. Supervisor GRABOW informed the Board that the Macomb County Sheriff Department and Target Stores have contributed a five hundred dollar (\$500.00) grant to offset the cost of buying equipment for the School Crossing Guards.
- c. Supervisor GRABOW asked the Board for permission to institute the creation of a Team Leader position for the School Crossing Guards. This position would oversee the attendance records for the various school assignments. They would be compensated at the rate of ten dollars (\$10.00) per week in addition to their regular pay.

MOTION by KOEHS seconded by DUNN to approve the request to institute the Team Leader position for the School Crossing Guards and to compensate them with an additional ten dollars (\$10.00) per week.

MOTION carried.

- d. Supervisor GRABOW informed everyone that the Road Commission will begin maintenance work and spraying on the Township's gravel roads this week.

17. Clerk Comments

- a. Clerk KOEHS informed the Board that a citizen was asking for a review of the way the Park and Recreation Center rates are set. A copy of the email was distributed and the Board was asked to review it. No action was taken at this time.
- b. Clerk KOEHS distributed a flyer announcing an upcoming training session for Township Officials. These classes are provided by the Michigan Townships Association and include a wide variety of current topics. Clerk KOEHS asked to attend one on October 6, 2010, and invited the rest of the Board as well.

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MOTION by KRZEMINSKI seconded by BUCCI to approve the request for any Board member to attend the October 6, 2010 MTA training session at a cost of eighty nine dollars (\$89.00) per attendee.

MOTION carried.

18. Treasurer Comments

- a. Treasurer GOODHUE asked for authorization to solicit quotes for the preparation, printing and mailing of the tax bills.

MOTION by BUCCI seconded by KRZEMINSKI to approve the request to solicit bids for the tax billing process.

MOTION carried.

- b. Treasurer GOODHUE informed the Board that she has completed her review of the Automated Check Handling process and was recommending that the Board authorize her to enter into an agreement with Comerica Bank for this service, pending the approval from our attorney that the agreement was acceptable.

MOTION by DUNN seconded by NEVERS to approve the request to sign an ACH agreement with Comerica Bank subject to legal counsel review of the agreement document.

MOTION carried.

19. Trustees Comments

Trustee KRZEMINSKI reminded everyone that there will be a Hazardous Materials Disposal Day in Macomb Township on September 18, 2010.

MOTION by BUCCI seconded by DUNN to adjourn the meeting to Executive Session at 7:50 p.m.

MOTION carried.

EXECUTIVE SESSION

The Board returned from Executive Session at 9:14 p.m.

20. Michigan Association of Public Employees / Macomb Township Public Employees Association Negotiations.

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MOTION by KOEHS seconded by BUCCI to reject the proposal and authorize the negotiating team to continue the process.

MOTION carried.

21. Fire Department Grievances; Proposed Settlement.

MOTION by KOEHS seconded by BUCCI to reject the proposal and continue the process.

22. AFSCME Grievance; Proposed Resolution.

MOTION by KOEHS seconded by BUCCI to table this matter to the meeting of September 22, 2010.

MOTION carried.

ADJOURNMENT

MOTION by BUCCI seconded by KRZEMINSKI to adjourn the Board meeting at 9:17 p.m.

MOTION carried.

Respectfully submitted,

Mark H. Grabow
Macomb Township Supervisor

Michael D. Koehs, CMC
Macomb Township Clerk